Parent Council
Meeting Minutes
Wednesday, February 15, 8:30PM

In attendance: Jim Humelsine, Mary Kubli, Nick & Diane Tambolleo, Jennifer & Leif Koulopoulos, Steve & Tricia Huot, Karen Brown, Stephanie Madison, Marie Wright-Travis

1. Introductions
2. Guest Speakers
   a. Kelly Thibault, Associate Dean, Off-Campus Commons -thibak@rpi.edu, 518.276.6027
      i. Off Campus Commons –located at 1525 15th St, Troy (right next to Moe’s)
      ii. Programs on living off campus –price points, types of apartment, working with a landlord, what’s included in the lease.
         1. Can’t make recommendations for landlords, but is pulling together complaints so that students will have access
      iii. Referrals to the attorney in the Student Union to help students navigate tenant disputes
      iv. Office has copies of NYS Tenants’ Rights guide and the Troy City Code
   b. Safe Ride Program (https://info.rpi.edu/safe-ride)
      1. Started in January; hours 6:45PM-3AM with the exception of holidays, breaks and inclement weather
      2. 2 Honda Fit cars –fully Institute branded
         a. 5 students working per shift -4 drivers, 1 dispatcher; 2 shifts per night
         b. Safe Ride will provide transportation for the following, within the service coverage area:
            i. To and from campus
            ii. Rides home from locations within the service area.
            iii. Safe Ride will not provide transportation for the following:
            iv. To non-residential locations off-campus.
            v. Rides from campus that are not taking a student to their home.
            vi. Rides from off-campus housing to anywhere but campus.
         c. Will transport 1 RPI student with 1 non-RPI student who must be over 17
   c. Will soon be using the TransLoc App for students to schedule a ride to request rides
3. Question: Has the student population been using the service?
   a. In the first 2.5 weeks the students received about 400 calls
4. Question: Has there been an increase in crime in the area to prompt this service?
   a. No, students shared with Dr. Jackson that they wanted more ways to feel safe at night. This inspired the program.
   b. Michael Sitterley, Director of Housing Operations -sitten@rpi.edu, 518-276-6284
      i. Housing selection process as started (http://reslife.rpi.edu/update.do?catcenterkey=99)
         1. Applications and any waivers students needed for accommodations were due on February 9
For students who are looking for housing after this deadline, a separate process will open in March to allow them to select rooms.

**Rising Second Year Housing Selection**
February 19, 2018- March 16, 2018: Rising Second Year Housing Selection Lottery (Quad, E-Complex, Blitman, RAHP-A, RAHP-B, Stacwyck, Colonie)
- February 19, 2018: Start times emailed to matched groups of four by 4:00pm. All students in the group will have the same start time
- February 20-23, 2018: Second Year Group Lottery (matched groups of four)
- February 26, 2018: Start times emailed to matched groups of two by 4:00pm. All students in the group will have the same start time
- February 27- March 2, 2018: Second Year Double Lottery (matched groups of two)
- March 5, 2018: Start times emailed to all remaining second-year students by 4:00pm.
- March 6- March 9, 2018: Second Year General Lottery (all second years without housing assignments)
- March 11-16, 2018: All second-year students who did not select housing in a lottery or receive a waiver will be assigned to housing.

**Upperclass Housing Selection**
March 19-30, 2018: Upperclass Housing Selection Lottery (City Station West, Polytech, Bryckwyck, Colonie)
- March 19, 2018: Start times emailed to matched groups of four by 4:00 pm. All students in the group will have the same start time.
- March 21-23, 2018: Upperclass Group Lottery (matched groups of four)
- March 26, 2018 Start times emailed to all remaining second-year students by 4:00pm. Matched groups will have the same start time.
- March 28-30, 2018: Upperclass General Housing Lottery (groups of 3 or fewer)

ii. **Question:** Will there be enough housing for all upperclass students who want it?
   1. **Answer:** It is not guaranteed for Juniors and Seniors, but Student Living and Learning is not predicting any problems given the number of applications that have been received.

iii. **Question:** Have the details for the Arch semester back on campus been worked out yet?
   1. **Answer:** Not yet, but it is in the works. Both Student Living & Learning and Off Campus Commons are working on plans.

3. **Major Communication & Engagement Opportunities**
   a. Newsletter ideas
      i. Perhaps the Parents Council Corner could reflect the guest speakers on our monthly calls?
   b. Student Orientation—Parent Socials, volunteers are needed; please email Shanté if you’d like to sign up
      i. Tuesday, July 17
ii. Friday, July 20
iii. Monday, July 23
iv. Tuesday, August 21
v. Friday, August 24

4. **Graduating Families** — request for reserved seating at Commencement will be put in. Your student will pick up their tickets at Status Check on May 3, 2018.
   a. Marie Wright-Travis
   b. Debbie Tozier
   c. Robin Winter
   d. Karen Brown
   e. Jennifer & Leif Koulopoulos

5. **Next Meeting: March 21**